



Client Snapshot  
Department of Homeland Security  
Capital Planning & Investment Control

## Chevo Helps DHS Successfully Execute Their CPIC Strategy and Implementation

**C**hevo began work with the Department of Homeland Security (DHS) in January, 2014, to provide CPIC subject matter expertise support to the Office of Chief Information Officer (OCIO) Enterprise Business Management Office (EBMO). From CPIC strategic planning, training, business case advisory services and audit, through policy/guidance review, **Chevo** delivered a range of CPIC subject matter expertise to ensure that OCIO EBMO would realize the full value of their CPIC processes and activities at the Agency and Component levels.

### BUSINESS CHALLENGES

In 2002 DHS was established to safeguard our nation's homeland and charged with uniting previously separate organizations executing a similar, yet distinct, set of missions. Since that time, DHS has been bringing together these organizations and developing standardized policies and processes while ensuring that each Component can maintain its unique focus. The CPIC Office within EBMO has worked closely with the Component CPIC offices to create standardized policies and reporting structures as directed by presidential and legislative requirements, while ensuring that each Component can fully develop an IT Investment Portfolio that supports their specific mission requirements.

**Diverse Component Agencies** – DHS consists of 15 components, each with a unique mission and background. CPIC processes and guidance need to account for these varying missions.

**Portfolio Consistency** – While each component's mission may be different, DHS's IT portfolio needs to be consistent. All Business Cases and Reporting must align to DHS's mission, guidance, and quality standards.

**CPIC is Not Always a Job, but a Role** – With budget limitations, DHS staff fills multiple roles. Many staff perform CPIC services as a secondary or tertiary role. Learning how to develop or update a Business Case or Cost-Benefit Analysis and perform the required reporting has to be conducted in a timely and consistent fashion across all DHS components.



### SERVICES DELIVERED

#### STRATEGIC MANAGEMENT

- Organizational Change Management
- Business Process Optimization
- Research and Analysis
- Strategy Implementation

#### PORTFOLIO MANAGEMENT

- Capital Planning & Investment Control
- Analysis of Alternatives
- Cost-Benefit Analysis

#### PROGRAM/PROJECT MANAGEMENT

- Business Cases/Exhibit 300s
- Training

## CHEVO SOLUTION

**Chevo's** unique blend of subject matter expertise advising Components on best practices in CPIC combined with targeted business case training has resulted in the improved quality of DHS business cases across the Agency and improved adherence to CPIC policies and standards.

### Highlights of **Chevo's** services:

- **Departmentwide Guidance** – **Chevo** provides DHS components common CPIC guidance to facilitate standard and consistent processes and reporting. We regularly review and update CPIC guidance documents and templates to ensure consistency in reporting across DHS.
- **CPIC Training** – **Chevo** develops and conducts CPIC training across DHS. We develop and deliver over 32 classes annually on topics including Business Case development, Alternative Analysis/Cost-Benefit Analysis (CBA), Non-Major and Exhibit 53 Reporting, and use of DHS's INVEST Portfolio Management tool.
- **Desk Officer Support** – **Chevo** staff serve as the CPIC desk officers with defined representatives for each component to focus on reviewing CPIC artifacts, coaching and advising on CPIC related activities and impacts to investments, regular reporting requirements, special assessments of key subject matter areas such as Operational Analysis review and recommendations, and advisory services on Business Case development and submission to ensure compliance with legislative, OMB, and DHS guidance.
- **Business Case Review and Scoring** – **Chevo's** team provides a detailed review and recommendations to Component investments in their annual preparation of their Business Case submissions to OMB each September. Our team reviews and provides recommendations on updates to internal DHS scoring criteria to ensure that OMB and DHS policies around CPIC areas are addressed within the submission.

## OUTCOME

**Chevo's** support has resulted in improved planning, reporting, and visibility, leading to more accurate investment reporting and status. Our consultants have streamlined processes to assist in improved development and submission of various CPIC reporting streams. Improvement in the overall quality of the DHS Business Cases has ensured consistency across the various reporting streams, stronger budgetary justifications, and improved audit responsiveness. **Chevo** has facilitated a more consistent level of understanding of business case content requirements and improved usage of DHS portfolio tools. Increased coordination among various organizational reporting entities has minimized reporting redundancies.

## ABOUT CHEVO

Chevo Consulting, LLC (**Chevo**), is a Woman Owned Small Business (WOSB) that helps **change** and **evolve** federal agencies, their portfolios, and programs through practical implementation of unbiased advice. We are trusted advisors and practitioners in strategic, portfolio, program/project, and financial management.

Find out how **Chevo** and our consultants can help overcome your agency's specific challenges by contacting us at [Info@ChevoConsulting.com](mailto:Info@ChevoConsulting.com).

## CONTACT US

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